

City of Durant
Council Meeting Minutes 03/13/2023

Mayor Scott Spengler called meeting to order at 6:00p.m.. Roll call of Members present: Quiram, Sterner, Mundt, Price, and Daufeldt. City staff present: Community/Economic Dir. Dawn Smith, Police Chief Orville Randolph, Public Works Dir. Jared Semsch, and City Operations Officer/Clerk Deana Cavin.

Consent agenda: Clerk requested three items to be added to agenda: 1.) request for traffic sign on 14th Avenue 2.) Formal acceptance of Grade 3 Operator resignation 3.) approval of Mainstay Systems IT contract. Member Sterner motioned, seconded by Member Quiram, to approve the agenda with changes, city bills, and minutes. Ayes: Daufeldt, Price, Mundt, Sterner, Quiram Nays: None Motion carried.

Public Input: Rich Harmsen inquired if the council should consider a letter to governor or state representative concerning the pavers that are not holding up in front of the grocery store, since it's interest we were refunded to do the required quality project. He felt someone at state level should respond to our issues with the pavers.

Proclamation of Phyllis First Day March 21, 2023 in honor of Phyllis' 100th Birthday: City Clerk read the proclamation as follows, and a framed certificate was presented to Phyllis First and family members.

WHEREAS, Phyllis First, born in, Ocheyedan, Iowa, Osceola County, March 21, 1923 to John and Angela Giesel; WHEREAS, Phyllis married Henry First, August 24, 1941. After moving to Durant, Henry, a veteran, operated Durant-Wilton Motors, (currently Ron Alpen Ford), Durant, Iowa with his brother Hans First. Henry passed in 1984, and Phyllis has lived in Durant for 68 years; WHEREAS, Phyllis and Henry, having two children, Larry First, and Patricia (Juchter); and has 6 grandkids, 15 great-grandkids, and 9 (plus one on the way) great-great-grandkids. WHEREAS, Phyllis First is one of our treasured residents, and it is a privilege for our community to celebrate the 100th birthday of Phyllis First. NOW THEREFORE, I, Scott Spengler, Mayor of Durant, Iowa, on behalf of this community and city leaders, wish to honor her for her long life, prosperity, and many contributions she has made to our community, and THERFORE, I proclaim: March 21, 2023 as Phyllis First Day in Durant, Iowa. Passed, and Approved this 13th Day of March, 2023. Mayor Scott Spengler & City Council.

Public Works: Discuss/Consider formal acceptance of resignation of Grade 3 Operator: Whereas Kyle Olderog has submitted his letter of resignation effective March 31, 2023. Member Sterner motioned, seconded by Member Mundt, to approve the resignation of the Grade 3 Operator. Ayes: Price, Daufeldt, Quiram, Sterner, Mundt Nays: None Motion carried.

Consider approval to install sign stating "Autistic Child at Play on 14th Avenue: resident requested this sign be posted in the 600 to 700 block of 14th Ave. It was general consensus the sign would be posted and provided by the city.

Consider approval of Employment Contract with Grade 3 Operator: Clerk explained she had worked with Kyle Olderog on the contract, who has agreed to be a contract employee for the waste water plant that requires a Grade 3 Operator. City Attorney has reviewed the drafts. Olderog will be paid a monthly fee and responsibilities are in the contract. Clerk stated she provided the contract to council for review.

Member Sterner motioned, seconded by Member Daufeldt, to approve the contract as written. Ayes: Quiram, Daufeldt, Price, Mundt, Sterner Nays: None Motion carried.

Community Center and Economic Dev. Report: Dir. Smith reported she has been notified by school and concerned citizen that would like her to write grants if any are available for the school. She will do this on her own time and the city will not pay for that time. She's currently looking into funding to assist with the bridge repairs on Yankee Avenue.

Police Report : Consider/Discuss approval for renewal of Memorandum of Understanding for School Resource Officer with Durant Community Schools: Member Sterner motioned, seconded by Member Price, to approve the renewal of the Memorandum of Understanding for School Resource Officer with the school. Ayes: Quiram, Daufeldt, Price, Mundt, Sterner Nays: None motion carried.

Consider approval of SRO job description and job position advertisement: Clerk explained the only changes to the job description were to change meetings from quarterly to as needed between the officer and the school administration because that is what is followed currently. Chief Randolph explained the ad will be placed with deadline of April 30th. The city prefers an experienced officer. Member Sterner motioned, seconded by Member Mundt, to approve the SRO job description and ad posting. Ayes: Price, Mundt, Quiram, Daufeldt, Sterner Nays: None Motion carried.

Consider monthly police report: Member Sterner motioned, seconded by Member Price to approve the monthly police report. Ayes: Daufeldt, Price, Mundt, Sterner, Quiram Nays: None Motion carried. Member Price thanked Chief Randolph for his due diligence in providing information to council concerning the automatic traffic enforcement cameras. Information provided by Blue line from December 2, 2022 to March 10, 2023, was not provided monthly as hoped, due to issues with repairs to the provided trailer, and warning period being extended. The following was provided; 153 warnings; 409 citations that have been processed; not included are estimated over four hundred twenty violations in the system in progress. Speeding violations of the paid tickets so far; 44 instances of 46 whereby violator was speeding 11-20 miles per over posted limit; 2 violators were speeding 21-25 miles per hour over the posted speed limit; forty-nine percent of the violators were recorded by the trailer cam and other fifty-one percent were recorded by the handheld camera. Member Sterner inquired if there was a different company the city could look into because he feels Blue Line's service is not up to his standards. Member Price stated it appeared their services were over promised and under delivered by Blue Line. Chief Randolph will discuss with Blue Line.

Clerk noted that the Chief has been submitting the police report to the newspaper, however, the newspaper has been including it in the on-line version not print. This is a concern as older people rely on the printed paper, and many do not have access to internet. The city has also received complaints there are no council stories in the paper. Clerk reported the paper does not have enough staff to cover all the Monday night meetings but do print the minutes as required by law. She has asked if the paper would provide a recording device she can record meetings for them to reference. After discussion, Clerk will look into other newspaper options for council to consider.

Consider request from Iowa Attorney General whether or not local authority shall seek civil prosecution concerning local vendor violation for selling tobacco product to minor. 2nd Offense: Clerk explained the Iowa Attorney General provides three options for city to seek prosecution or not. Member Sterner motioned, seconded by Member Price, to refer the issue back to the state and not seek civil prosecution for the tobacco incident. Ayes: Quiram, Sterner, Price, Mundt, Daufeldt Nays: None Motion carried.

City Clerk's Report: Consider approval of February Financial Statements: Member Mundt motioned, seconded by Member Quiram to approve the financial statements. Ayes: Sterner, Quiram, Daufeldt, Price, Mundt Nays: None Motion carried.

Consider approval of Res. 2023-19 additional addendum to procurement policy per Iowa Homeland Security: Clerk explained after she submitted the procurement policy, the department sent back an additional addendum that need to be added and approved by council. Member Price motioned, seconded by Member Daufeldt, to approve Res. 2023-19 approving the addendum to the procurement policy. Ayes: Quiram, Sterner, Mundt, Price, Daufeldt Nays: None Motion carried.

Consider approval for James Mayhew workshop for department supervisors on Leadership and Conflict Management.: Dir. Smith reported Iowa Workforce Development is currently utilizing James Mayhew for employee and elected official training. She recommended his program he has designed specifically for department supervisors and will offer 4 hours of follow up coaching for ninety days included. He has agreed to a much lower rate for the city. After discussion, Member Quiram motioned, seconded by Member Mundt, to approve \$2,384 for the program for department supervisors. Ayes: Daufeldt, Mundt, Quiram Nays: Sterner, Price Motion carried.

Consider approval for Mainstay systems contract for IT: Clerk explained with resignation of Kyle Olderog, the city loses their IT person. Kyle has recommended Cade Curtis' business Mainstay Systems for the City's IT work. The company already assist with the police department due to sharing of equipment and software with sheriff's department. The city has purchased equipment in the past Mainstay Systems. The company has many cities, counties, and law enforcement customers, plus 24/7 help desk. The contract for one year is estimated at \$10,440 running from July 1 through June 30th. There will be a pro-rated cost from now until fiscal year end. Member Quiram motioned, seconded by Member Price, to approve the contract with Mainstay Systems. Ayes: Daufeldt, Price, Mundt, Sterner, Quiram Nays: None Motion carried.

Mayor/Council Report: Continued discussion about storm water fee; Kevin Bailey was not available for the meeting. Member Daufeldt inquired about the regulated versus non-regulated cities on the spreadsheet from Iowa Stormwater Education Partnership. Clerk will contact engineer for future discussion. With no other business before council, meeting was adjourned at 7:00p.m.

Scott Spengler, Mayor

Attest:

Deana Cavin, City Operations Officer/Clerk

City of Durant	Claims List 03-13-23	
Vendor Name		
Advocate News	CH publishing	673.11
Airgas USA LLC	CC bar rent co2 cylinders	71.26
Amazon Capital Services	WWTP-filters & batteries	134.99
Arnold Supply Co	Misc vehicle supplies	295.45
Blue Knights of Iowa	CC deposit refund	250.00
C.C.E. Services LLC *	Retrofit lights-fire station, shop, water plant	14182.00
Cintas Corporation #342	CC & CH mats, shop towels	233.26
City of Durant	Water	3676.81
Culligan-Quad Cities	Distilled water	26.95
Durant Municipal Electric	Electric	4963.33
EFTPS	Fed/FICA tax	6531.10
Ervin's	CC-replaced HVAC blower motor	355.99
Flenker Land Architecture	Prof Fees-IDALS grant	5323.50
Grainger Inc	Misc supplies	63.14
Graybill Communications	Fire-paging repeater & install	2105.00
Images in Ink	CH-edit/print color certificate	5.00
Jeff's Market	Misc supplies	67.41
Liberty Trust & Savings Bank *	ACH & wire fees	73.48
Lori's Cleaning Service *	Cleaning service-city buildings	260.00
Lueth, Jenna *	CC deposit refund	250.00
Mediacom	Police-static ip	23.38
MidAmerican Energy	Natural Gas	2688.90
Midwest Pressure Washers	Shop swivel	60.80
MSA Professional Services Inc	Engineering fees	20350.20
Oveson Refuse & Recycling LLC	Mar GB service & stickers	13882.50
Paper's Lumber & Supply Inc	Shop supplies	119.22
Postmaster	Annual box fee	114.00
Price Oil Co Inc *	Fuel	1154.43
QC Analytical Services LLC	CEU drinking wa conf register-Tapp & Paarman	300.00
River Cities Engineering	Eng fees-lift station	244.00

Sam's Club	Yr membership	110.00
Shaffer Automotive Inc	PD-2013 Explorer tire repair	132.75
Sprague Law PC	Legal fees February 2023	580.00
State Hygienic Laboratory	WA testing	47.00
Treasurer State of Iowa *	Sales & WET tax	1984.97
Verizon Wireless *	Telephone, internet, GIS, cell	716.39
Voelker's Plumbing Inc	PD-repair water leak	92.08
Walt Lambach Fire Protection	CH & PD fire extinguisher inspect	373.26
Waste Commission of Scott Co	Mixed electronics scrapped	33.90
WEX Bank *	Fuel	1166.86
Payroll		19355.81
TOTAL		103,072.23

* Denotes paid early due to invoice due date

Fund Totals		
General		54706.53
Road Use Tax		2,861.71
Fire Department		7,662.45
Water		19,546.29
Sewer		10,945.25
Storm Water		7,350.00
Total		103,072.23

February 2023 Revenues

General	36140.32
Fire Memorial	150.00
Road Use Tax	21393.13
Special Levy (Emp Ins)	486.91
Durant LOSST (75% share)	14343.33
Urban Renewal Fund (TIF)	2673.86
Fire Fund	1271.00
Debt Service	4116.89
Water Utility	30140.75
Water Rev Bond Sinking Fund	7528.33
Sewer Utility	64029.35
Sewer Rev Bond Sinking Fund	29008.96
TOTAL	211,282.83