

City of Durant
City Council Meeting Minutes.

Mayor Scott Spengler called meeting to order at 6:00 p.m. Notice was provided via agenda, posted on city website and at city hall, that council would meet by electronic venue administered at City Hall Council Chambers. A phone number was provided for anyone to call in to listen or take part in the meeting. This number will change with each meeting. Per Iowa Code Section 21.8 (1) Statement of rationale due to pandemic conditions and with recommendations from the Governor of the State of Iowa, it will be safer to conduct an electronic meeting to help mitigate spread of the COVID-19. Now, therefore, council meetings shall be conducted in this manner until further notice. Roll call of members present was Quiram (phone), Sterner, Schulz, and Mundt (phone) (Mundt joined the meeting at 6:04p.m. City staff present: City Operations Officer/Clerk Deana Cavin, Police Chief Orville Randolph and Public Works Director Jared Semsch (phone). MSA Engineer Kevin Bailey was also present per phone. Member Price was absent.

Consent agenda: Member Sterner motioned, seconded by Member Quiram, to approve the Approval of Agenda, City Bills, and minutes for 03/09/2020 (corrected from 03/23/2020 minutes) council meetings.

Ayes: Quiram, Sterner, Schulz Nays: None Motion carried.

Consider proclamation of Emergency Declaration: Member Quiram motioned, seconded by Member Schulz, to approve the emergency proclamation. (See full declaration at end of minutes.) Ayes: Schulz, Sterner, Quiram Nays: None Motion carried. Clerk explained this may help area businesses with any disaster funding related to COVID-19.

Consider Res. 2020-15 approving temporary electronic public meetings in regards to Emergency preparedness planning: Clerk explained this is formal action for electronic meetings besides the declaration by Iowa Governor Reynolds. Member Schulz motioned, seconded by Member Sterner, to approve Res. 2020-15 approving electronic meetings until further notice for City of Durant City Council. Other city boards and committees shall meet only when absolutely necessary. Ayes: Quiram, Sterner, Schulz Nays: None Motion carried.

Engineer Report: Consider Professional Service Agreement with MSA for 12th Avenue Sewer replacement: Kevin Bailey reported after viewing the video of the televising done on 5th Street, the section between 5th Street and 4th Streets, at 12th Avenue under the railroad tracks, shows a severe sag, and joint separations, that are not allowing the sewer to flow as it should. Mayor Spengler inquired if this would cause back up on 8th Street or other areas. Kevin replied, he is speaking of a few feet of back up not hundreds of feet. So no it would not cause back up to 8th Street, nor the cause of the issues at 7th Street and 13th Avenue. This needs a new section so it will flow freely under the tracks. The design plan includes contacting Iowa Interstate Railroad, Hawkeye Land, and Iowa DNR for this project. Member Sterner motioned, seconded by Member Quiram, to approve MSA Professional Services for the design of the project in the amount of \$35,250. Ayes: Schulz, Quiram, Sterner, Mundt Nays: None Motion carried. Kevin is working with Triple B construction for the contracts, and Iowa DNR for the permitting for 4th Street sewer section replacement.

Police Dept.: Consider approval for purchase of rifle & shot gun for squad: Chief Randolph presented council with two bids; one for shot gun and one for rifle to equip the SRO squad. R-O Guns prices were \$650 and \$1,125 respectively. Member Quiram asked if a second quote was considered. Mayor Spengler explained with what is going on right now, (COVID-19), guns are getting harder to purchase. R-O Guns has both guns in stock. Member Schulz motioned, seconded by Member Sterner, to approve the purchase in total of \$1,775. Ayes: Mundt, Schulz, Sterner, Quiram Nays: None Motion carried.

Consider approval of ammunition purchase: Chief Randolph provided order of ammunition for \$613.48; the police department will have qualification training coming up and does not want to deplete any supply on hand. The order is just what is needed for now. Member Quiram motioned, seconded by Member Mundt to approve the purchase of the ammo in the amount of \$613.48 from Speer LE. Ayes: Schulz, Quiram, Sterner, Mundt Nays: None Motion carried.

Consider purchase of Watch dog camera paid for by GTSB grant: Chief Randolph provided information from Watch Dog for a camera for 4th Squad (SRO). The Governor's Safety Traffic Bureau grant will pay up to \$4500 for the camera. Total cost plus install will be \$6,451. The department will begin upgrading

the cameras each year. Member Quiram motioned, seconded by member Sterner, to approve the purchase in the amount of \$6,451 with GTSB grant funding of \$4,500. Ayes: Mundt, Schulz, Sterner, Quiram
Nays: None Motion carried.

Public Works Dept.: Consider approval to order new lawnmower from Sinclair Tractor for July 1, 2020 delivery: PW Dir. Jared Semsch provided a quote from Sinclair Tractor in the amount of \$21,000 after trade in for John Deere 1570 Commercial Mower. He explained the 2021 Budget had \$25,000 included for a new mower. Member Schulz inquired if this is the main mower. Dir. Semsch responded we bought the current mower new. It has 2,000 hours on it. The current and new one is the main mower for parks, it runs every day nonstop. Member Mundt motioned, seconded by Member Quiram, to approve the purchase of the mower for twenty-one thousand dollars (trade in value already deducted) from Sinclair, Durant, Iowa. Ayes: Sterner, Mundt, Schulz, Quiram Nays: None Motion carried.

Consider approval for Kleusner Construction to repair following three areas: 1.) Asphalt Overlay of 1st Avenue (Yankee Ave) from Hwy 6 to driveway of Lift station. Proposal amount \$33,360.00; PW Director explained this part is getting very broken up with increased truck traffic over time. The following year, from the lift station drive north to the bridge would be done. Mayor Spengler inquired if a quote for concrete could be provided because it would hold up longer with truck traffic. Member Quiram inquired if any of the area is covered by Cedar County. Clerk explained that anything in corporate limits is city responsibility. Dir. Semsch will come back to next council meeting with concrete estimate. 2.) Asphalt repair between streets 5th Street, 7th Ave. on amount of \$ 21,628.60 Dir. Semsch explained this is the area in front of the drug store and fire station, that they tried to patch with cold patch, but needs to be grinded out and relayed. 3.) Asphalt Overlay of streets: 9th St. from 9th Ave to 7th Ave & 7th Ave from 9th St top 100ft. north of 9th St. amount of \$66,057.20; Dir. Semsch explained this is for part of Shiloh sub division. Originally the street was blacktop, then seal coated. Unfortunately it is breaking up and some curbing needs repaired. Clerk reported all the asphalt repairs are paid from Road Use Tax Funding. Member Sterner motioned, seconded by Member Schulz, to approve the second and third items for a total of \$87,685.80. Ayes: Quiram, Sterner, Mundt, Schulz Nays: None Motion carried.

Fire Dept.: Consider approval to order new Fire Chief's Vehicle for July 1, 2020 delivery: Chief Semsch provided a quote for new Fire Chief Truck from Alpen Ford \$41,178 plus install of light bar and accessories from Business Radio for \$6,533.32. He explained \$10,000 of the \$20,000 of the Joey Gehrls Memorial money would be used. Fire Fighters Inc. will be paying \$25,000 towards the truck, and balance would come from fire department budget. Fire Fighter Paarman had also submitted a grant for \$5,000 towards the truck. Member Quiram inquired if a used vehicle was considered. Semsch reported, they did not look for used. Semsch explained the current 2001 Suburban was purchased used several years ago, and needs replaced. The new truck would be used for attending the required meetings in the counties, and taking equipment back and forth to fire scenes. Member Sterner motioned, seconded by Member Schulz to approve the bid for the truck and for the city portion not to exceed \$25,000. Ayes: Quiram, Schulz, Mundt, Sterner, Nays: None Motion carried. Chief Semsch added Cedar County has decided on new radios that will affect all emergency services switching to new radios in Cedar County.

Clerk Report: A reminder that customers can go to www.cityofdurantiowa.com, under city utilities and pay their water/sewer/garbage bills by credit card now. It was general consensus city hall and city buildings will stay closed to the public until further notice.

Mayor/Council Report: Consider Res. 2020-16 protocol policies for City Emergencies: Clerk explained this is the emergency policy for COVID-19. It explains the protocol for sick time, closures, prioritizing services, electronic meetings, staffing needs, and utility bills. Clerk asked for guidance on the utility billing which will stay as is for now. Customers who cannot pay their bills in full are strongly urged to pay at least half of their bills due so their outstanding balances will not be so high, at shut off time. Written payment agreement can be arranged with city hall. Council reserves the right to revisit this issue monthly. Sick time paragraph will be deleted and "see U.S. Senate Law COVID-19. Member Quiram motioned, seconded by Member Mundt, to approve Res. 2020-16 setting protocol policies for City Emergencies. Ayes: Sterner, Mundt, Quiram, Schulz Nays: None Motion carried.

Public Input: None

With no other business before council, meeting adjourned at 6:36p.m.

Scott Spengler, Mayor

Att:

Deana Cavin, City Operations Officer/Clerk

City of Durant	Claims List 03-23-2020	
Vendor Name		
7G Distributing *	CC bar beer	692.30
Airgas USA, LLC	CC bar rent CO2 cylinders	56.56
Bosch Pest Control	City buildings pest control	100.00
Central City Electric Inc	CC-exit light bulbs	13.08
Cintas Corporation #342	CC mats & shop towels	200.31
EFTPS	Fed/FICA tax	5455.53
Diederichs, Joel	CC refund-cancellation 4-4-20	575.00
Duran, Celen	CC deposit refund	130.00
Durant Chamber of Commerce *	Chamber Dues 2020	75.00
Hach Company	WA-spectrophotometer	556.65
Hopkins & Huebner P.C. *	Legal fees	292.50
IA Assn Municipal Utilities	EIASSO dues Mar-May 2020	272.72
Iowa Prison Industries	Roads-speed limit signs & flags	450.84
IPERS	IPERS	7598.13
McDonald, Amanda	CC refund-cancellation 3-21-20	125.00
Meier, Mike	Police-PO box key	12.00
MidAmerican Energy	Natural gas	1399.85
Miracle Recreation	JC Park replacement parts	64.89
MSA Professional Services Inc	Engineering fees	39627.65
Postmaster	WA billing postage	245.00
Price Oil Co	Fuel	651.34
Quad City Door Co	Shop-garage door parts	113.50
Scott County Sheriff's Office	Jail booking fees	100.00
Shaffer Automotive Inc	Police Tahoe-wipers	33.90
Teledyne Instruments Inc	WWTF-refrigeration assembly	1667.90
Treasurer of Iowa-IA-WH	State taxes	1920.00
UPS *	WA-ship meter to Hach	46.48
	Personalized stamped	
US Postal Service	envelopes	632.45
USA Blue Book	WA chemicals	12.35

Walls, Karen	CC refund-cancellation 4-11-20	50.00
Payroll		16594.56
Total		79,765.49

* Denotes paid early due to invoice due date

Fund Totals		
General		23,536.51
Road Use Tax		7,114.99
Fire Department		616.85
Water		4,587.11
Sewer		43,910.03
Total		79,765.49

CITY of DURANT
Emergency Declaration

WHEREAS; Because of the potential health, economic, and social risks associated with the COVID-19 pandemic, the State of Iowa declared a disaster on March 9, 2020. The City of Durant, Iowa, under the recommendation of the Cedar County Emergency Management agency, has declared a State of Emergency in an effort to proactively reduce the effects of the pandemic in Durant, Iowa.

WHEREAS; the potential effect of an outbreak in City of Durant is overwhelming. Local school districts are announcing closures for a period of time; local businesses, social groups and charitable organizations may see economic losses; residents may face restricted access to public services. In addition, with through this declaration, we wish to minimize potential community exposure and spread of COVID-19 by limiting social contact and movement in an effort to reduce the physical load on the public health care system and reduce the risk to the public; and,

WHEREAS; the community spread of the COVID-19 virus will result in undue human suffering and hardship and threatens the safety, health, welfare, and well-being of citizens and economic function of Cedar County; and the City of Durant, Iowa.

WHEREAS; all locally available public and private resources and forces available to mitigate and alleviate the damage are deemed insufficient to cope with the resulting situation, initiate recovery, and meet restoration requirements;

NOW, THEREFORE; I, Mayor Scott Spengler, by virtue of the authority provided by City of Durant and by the Iowa Civil Emergency Preparedness Act (NMSA 1978, 12-10-01 to 12-10-11) do hereby declare City of Durant to be in a State of Emergency for the purpose of exercising necessary emergency powers and expenditure of available resources, and requesting aid, assistance, and relief programs, and funds available from the State of Iowa.

Passed, Approved, and Adopted, at the Office of the City of Durant, this 23rd day of March, 2020.

Scott Spengler, Mayor

ATTEST:

Deana Cavin, City Operations Officer/Clerk

