

**City of Durant Council Meeting**  
**12/17/18 5:30pm**

Mayor Scott Spengler called meeting to order at 5:30p.m. Council members present: Quiram, Utter, Sterner, Mundt, and Schulz. City staff: City Opr/ Officer/Clerk Deana Cavin, Public Works Dir. Jared Semsch, and Chief of Police Orville Randolph; Consultant Mark Brockway.

Consent agenda: Member Quiram motioned, seconded by Member Sterner, to approve the agenda, city bills, and minutes from prior council meeting, Nov, 26<sup>th</sup>. Ayes: Schulz, Mundt, Sterner, Quiram, Utter Nays: None Motion carried.

Public Input: None

Lynn Stender, representing the Down Town Revitalization committee (DTF) showed a walk through and concept drawings of the property at 602 5<sup>th</sup> Street, The Dew Drop Inn, which were submitted for the IEDA Catalyst Building grant. Pam and Jeff Turkle, owners, and Wendy Bullard, DTF member was also present. The grant would provide one hundred thousand dollars for the exterior updates with the owners matching twenty-five thousand dollars and the city matching through the city's abatement program for commercial first floor and residential on second floor.

Discuss/Consider First Reading Ord Amendment 2018-04 UTVS/ATVS allowed for snow plowing Nov. 1 through April 1: Clerk explained Attorney Sprague had reviewed the first draft. She recommended the second and third readings separately because that gives the public a chance for input or feedback.

Member Quiram inquired about the description of the ATVs and UTVS; Member Utter was concerned about the time frame from November 1 to April 1- does that mean anytime or only when there is snow and how much snow. Member Utter stated he would like to see a committee put together to research the issue before adopting an amendment. He apologized he was not at the meeting on the 26<sup>th</sup> when this was discussed. Member Mundt suggested considering language that only during a snow emergency, two inches or more of snow fall. This would prohibit people using the UTVs and ATVs just to ride around town. Clerk will confer with city attorney. Member Mundt motioned, seconded by Member Quiram, to approve the first reading of Ordinance Amendment 2018-04 allowing UTVs and ATVs be used for snow plowing, with changes added during snow emergencies of snowfall for two inches or more. Ayes: Schulz, Mundt, Sterner, Quiram Nays: Utter Motion carried.

Discuss/Consider Res. 2018-59 Approval of Durant Municipal Electric 2019 Budget: Member Quiram motioned, seconded by Member Sterner, to approve the Durant Municipal Electric 2019 budget. Ayes: Utter, Quiram, Sterner, Mundt, Schulz Nays: None Motion carried.

Mark Brockway reported he received information from Mike Ingleby and his engineer that the storm water waivers have been signed. As soon as they submit those, planning and zoning board shall meet to review the final plat and make recommendations to council. The Housing Rehab committee met before council meeting to discuss the procedures for the property owner's match. All recipients need to pay the ten percent of their project costs up to \$1,000. This was the requirement by city council. The Downtown Task Force is working with Emily Swihart on the Community Visioning grant received, and this will provide project implementation and design for projects throughout the community.

Engineer Report: Clerk reported Shawn O'Shea will visit with the Park Board on Wednesday at 6:00p.m. to discuss a five year plan. These plans give the board, council and the budget direction. Rod Telsrow and Duane Bachus, with twenty plus years of service, have chosen not to renew their park board positions. Clerk has been notified by three people interested in serving.

Public Works: Discuss/Consider L. L. Pelling pricing contract for spring 2019: PW Dir. Semsch explained this is to lock in the pricing, which did not change from last year. Member Sterner motioned, seconded by Member Mundt to approve the pricing contract for seal coating per square yard and cold patch. Ayes: Sterner, Quiram, Mundt, Schulz, Utter Nays: None Motion carried.

Dir. Semsch reported the back hoe is fixed, and new pressure washer has been installed. He thanked Todd Schwarz excavating for their help when a water main broke when the city's back hoe was down.

Compost site is now closed until the third Monday in March.

Police Dept.: Monthly Police Report: Member Sterner motioned, seconded by Member Utter, to approve the police report. Ayes: Schulz, Utter, Quiram, Sterner, Mundt Nays: None Motion carried.

Discuss/Concern purchase of new squad: this item was tabled until the January meetings. Chief Randolph explained he is researching state bids for several models. Much of the existing equipment is new from the GTSB grant and will be transferred to the new squad from the Crown Vic squad. Update on School Resource Officer Information: Chief Randolph, and City Clerk attended a meeting with Supt. Joe Burnett and Prin. Joel Diederichs at West Branch. The group met with West Branch Chief of Police, City Administrator and Finance Director, School Resource Officer and West Branch Superintendent. Chief Randolph reported this is a very important position because the officer was able to head off a lot of issues by just being in the school for the students, daily. Clerk reported it was very enlightening discussion and very important that the city and school consider this position. Council Members Mundt and Utter were willing to be on the committee with Chief, Clerk and Mayor, to meet with school officials concerning this position. Member Sterner may be alternate if needed.

Clerk Report: Member Mundt motioned, seconded by Member Schulz, to approve the November financial statements. Ayes: Utter, Quiram, Sterner, Mundt and Schulz Nays: None Motion carried.

Consider Renewal of CD # 10099 at LTSB: Clerk provided comparable interest rates, however Liberty Trust and Savings Bank offered the same terms as in October. Member Utter motioned, seconded by Member Sterner, to approve twenty-fives months at 2.30% at Liberty Trust and Savings Bank. Ayes: Schulz, Mundt, Sterner, Quiram, Utter Nays: None Motion carried.

Consider Approval of Res 2018-58 approval of transfers for clearing account: Member Quiram motioned seconded by Member Sterner, to approve the transfer of funds from the Credit card clearing account to the general checking and appropriate utility funds, in the amount of \$409.60. Transfer \$409.60 as of 12/18/2018 from Clearing Account at the bank to the Checking Account at the bank. 2. Transfer the following on the GL Module: From Clearing Account Cash to Cash Accounts for General Fund, Water Fund and Sewer Fund: \$179.00 to GL #001-000-1110 Cash General Fund; \$82.27 to WA #600-000-1110 Cash Water fund; Ayes: Mundt, Schulz, Utter, Quiram, Sterner Nays: None Motion carried.

Consider Approval of Res 2018-60 approval of transfers from water and sewer sinking funds to water and sewer funds respectively for interest payments: Clerk explained auditors recommend making the transfers at the time of the payments instead of at year end. The sinking funds are set up to ensure there are funds to make the loan principal and interest payments for the year. These funds, per the bond agreement, are solely for the loan payments. Member Sterner motioned, seconded by Member Quiram, to approve the transfer of funds as follows:

- 1.) Transfer in the month of December 2018 from the Water Sinking Fund (#604) to the Water Utility Fund (#600) for interest and loan payments in amount of \$90,122.40.
- 2.) Transfer in the month of December 2018 from Sewer Sinking Fund (#612) to the Sewer Utility Fund (#610) in the amount of \$81,137.72.

Ayes: Schulz, Quiram, Sterner, Mundt, Utter Nays: None Motion carried.

Information on Water & Sewer recommended increases from Financial Advisor-Northland Securities Inc.: Clerk provided council with the cash flow analysis provided the City's financial advisor, Michael Hart. The concern is that the water revenue has dropped. The gallons of water pumped is much higher than gallons sold, than prior years. Part of the difference is three large water main breaks last winter; a car wash was out of service for a few months (drop in gallons sold and revenue received), and there were a couple of large fires that used many gallons of water. Clerk will work with advisor to make sure data is accurate and the dates of comparison are correct. The advisor is recommending a two percent increase in July. He will attend a council meeting in January to go over the information more in depth.

Information on HKP Benefit Analysis: Jessica Eaton, HKP Services, prepared the report comparing the current health insurance package through the union bargaining agreement with private insurance. The costs were actually higher with a private insurance than the current plan. Clerk recommended if council wanted to research this in more detail, this could be done at a budget work session.

Garbage contract RFPs information: clerk reported requests for proposals for the garbage contract have been sent out, however, two responded that unless there is an outstanding issue and it the intention for the city to change, they are not as willing to submit pricing. Clerk stated the deadline is January 4<sup>th</sup> for the

quotes. Member Mundt inquired why the city asked for requests, and clerk responded council had asked for comparisons.

Union Negotiations: Members Utter and Schulz will serve on the negotiations committee.

With no other business, meeting was adjourned at 6:25p.m.

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Scott Spengler, Mayor

ATTEST: \_\_\_\_\_  
Deana Cavin, City Operations Officer/Clerk

City of Durant	Claims List 12-17-2018	
Advanced Construction & Improve Co	Housing Grant-Hoffmann	10,000.00
Advocate News	CH-publishing	359.61
Airgas USA, LLC	CC bar rent co2 cylinders	27.70
Arnold Supply Co	Parks-fuel filters & shop-belt	14.29
Bankers Trust	Interest pymt/fee '11, '15, '16 GO BONDS	39,522.50
Brockway Land Planning Assoc	Consulting fees	1,218.75
Business Radio Sales Inc	Police microphone & reprogram radios	216.00
Cavin, Deana	Reimburse for Feldhahn flowers	20.00
CDW Government	CH-trend security Kyle's laptop	18.42
Central City Electric Inc	Police-replace photocells & install timer switch	295.47
Cintas Corporation #342	CH mats & shop towels	125.26
City of Durant	Water	1,344.86
CNH Productivity Plus Acct	Roads-backhoe repair	2,817.71
Compass Minerals America	Roads-salt (25.41 ton)	1,947.68
Culligan-Quad Cities	Distilled water	27.95
Durant Fabricating Inc	Shop-flat stock	20.90
Durant Municipal Electric	Electric	4,514.65
EFTPS	Fed/Fica Tax	17,226.37
Henderson Products Inc	Plow truck cutting edges	1,628.50
IA Assn Municipal Utilities	Eiasso dues Dec 18-Feb 19	248.06
Iowa Finance Authority	Interest pymt 2011 water loan & 2015 water loan	30,634.17
IPERS	Ipers	11,558.62
Jeff's Market	CC bar liquor & supplies, CH supplies	159.58
JP Glass & More	CH-replace front counter glass	130.00
Kluesner Construction Inc	Asphalt repair 5th St & 3rd St 7th Ave intersection	26,919.75
Liberty Trust & Savings Bank	ACH fees & interest pymt on water tower loan	7,889.52
McMaster Carr Supply Co	Shop supplies & power washer safety cans	212.69
Mediacom	Police static IP	14.91
Menards	Shop supplies	428.61
MidAmerican Energy	Natural gas	1,017.29
Midwest Pressure Washers	Hot water pressure washer	4,000.00
Muscatine Saddle Club	CC deposit refund	250.00

Newegg Business Inc	Library-Dell laptop	209.99
NCL of Wisconsin Inc	WWTP-lab supplies	226.01
Oveson Refuse & Recycling LLC	December garbage service & stickers	11,907.00
Paper's Lumber & Supply	Supplies	11.87
Postmaster	Wa billing postage	220.64
Price's Heating & AC	CC-repair SE furnace	94.50
Randolph, Orville	Reimburse for post office key	9.00
Sam's Club MC/SYNCB	CC bar liquor, CC & CH supplies	258.81
Semsch, Jared	Reimburse for tractor cab enclosure	1,450.00
Shaffer Automotive Inc	Tire change & '08 Crown Vic service	107.90
Sinclair Tractor	Quick hitch for Frontier tractor	376.20
State Hygienic Laboratory	Wa testing	45.50
Teamsters Local Union 238	Union dues	117.00
Town & Country Tires	Parks-tire repair (2) & tube	31.00
Treasurer of Iowa-IA-WH	State taxes	2,876.00
Treasurer State of Iowa	Sales tax	1,004.00
Verizon Wireless	Telephones, wireless internet, hotspot, cell, GIS	702.36
WEX Bank	Fuel	1,028.96
Windstream	CH-DSL & SW-telephone	295.31
Payroll		41,001.32
<b>Total</b>		<b>226,783.19</b>

<b>Fund Totals</b>	
General	73,735.48
Road Use Tax	45,176.47
Fire Department	589.84
Memorial-Feldhahn Flowers	20.00
Debt Services	39,522.50
Water	19,938.35
Sewer	18,681.38
Sewer Rev Bond Sinking	29,119.17
<b>Total</b>	<b>226,783.19</b>
<b>November 2018 Revenues</b>	
General	78112.79
Road Use Tax	20539.70
Durant LOSST (75% share)	16844.31
Special Levy (Emp Ins)	7640.32
Urban Renewal Fund (TIF)	846.11
Fire Fund	250.00
Debt Service	24444.30
Water Utility	22970.62
Water Revenue Bond Sinking Fund	6806.00
Sewer Utility	54211.05
Sewer Revenue Bond Sinking Fund	29272.71
<b>TOTAL</b>	<b>261937.91</b>

