

City of Durant
11/27/2017 City Council Meeting Minutes

Mayor Scott Spengler called the regular session council meeting to order at 6:00p.m. Roll Call of members present: Utter, Sterner, Mundt, and Gruemmer. Member Quiram was absent. City staff present: Police Chief Orville Randolph, City Op. Ofcr/Clerk Deana Cavin, PW Dir. Jared Semsch, and Treas. Mitch Richman; Consultant Mark Brockway and MSA Engineer Kevin Bailey were also present.

Consent agenda: Member Sterner motioned, seconded by Member Gruemmer, to approve: Agenda, City Bills & minutes for 11/13/2017 meeting. Ayes: Utter, Sterner, Mundt Gruemmer Nays: None Motion carried. There was no public input. Mayor Spengler recognized & welcomed newly elected council member Dave Schulz in attendance.

Member Gruemmer motioned, seconded by Member Mundt to approve the renewal of Jeff's Market liquor license. Ayes: Utter, Sterner, Mundt Gruemmer Nays: None Motion carried

Consider Res. 2017-79 Election for Imposition of local option sales tax renewal for Muscatine County, Iowa : Clerk was contacted by Muscatine County Auditor Leslie Soule concerning City of Muscatine has chosen March 6, 2018 as the special election date to include the renewal of the local option sales tax that will sunset on June 30, 2019. The auditor requested council's action to include in Muscatine County areas of the corporate limits of the City of Durant. City hall staff will contact the citizens residing in Muscatine County within city limits to encourage them to vote for the sales tax renewal. Member Sterner motioned, seconded by Member Utter, to approve the resolution to place the local option sales tax renewal for Muscatine County on said election date. Ayes: Utter, Sterner, Mundt Gruemmer Nays: None Motion carried.

Consider approval of new volunteer fire fighter and swearing in: Member Sterner motioned, seconded by Member Gruemmer, to approve Aaron Ellenberg, as new volunteer firefighter. Ayes: Utter, Sterner, Mundt Gruemmer Nays: None Motion carried. Mayor Spengler performed the Oath and swearing in.

Mark Brockway reported he would like to set up a committee meeting for the Housing Trust Fund program to review the application form and scoring sheet. Mayor Spengler recommended setting up the meeting with Members Quiram and Sterner after this week.

Community Center: Discuss/Consider alternate bar door prices: Clerk provided council with the Raynor Door quote at \$3,000 compared to Dan's Door Company at \$3,075. The council had requested the specifications on the Raynor quote at the previous council meeting. Member Utter motioned, seconded by Member Mundt, to approve the Raynor Door of the Quad Cities quote of \$3,000 for a new grille rolling door to replace the sliding door at the community center bar. Ayes: Utter, Sterner, Mundt Gruemmer Nays: None Motion carried.

Discuss/consider approval for refinishing dance floor as budgeted: Clerk explained the dance floor is two years old and in need of its first refinishing. Anderson Ladd Inc. provided two estimates; the first for oil base coating at \$1742.00; and the second for water base coating at \$2,184. Clerk explained the oil base covers very well in one coat, it takes 14 days for the oil to dry compared to a week for the water base two coats. The community center will be closed for two weeks in January for other maintenance projects therefore there is no conflict for renters. Member Mundt motioned, seconded by Member Sterner, to approve the oil base option.

Ayes: Utter, Sterner, Mundt Gruemmer Nays: None Motion carried

Public Works Dept.: PW Dir. Jared Semsch reported at of 4:00p.m. today the curbside leaf pick up has finished. The compost site will remain open until Dec. 15th, for people to drop off additional leaves. The staff will begin preparing for snow season, including installing plows, and driver rodeo.

Engineer Report: Discuss/Consider Change Order for Ag Land Conversion Project for low water crossing; Kevin Bailey reported the change order was to upgrade the stabilization of the low water crossing which had some parts washing away. Lee Wagner from state indicated that the change order would be approved and the extra cost will be 100% covered by the grant. Bailey's recommendation was for council to approve the change order pending Lee Wagner's formal approval. Member Gruemmer motioned, seconded by Member Utter, to follow the engineer's recommendation and approve the change

order proposed in the amount of \$5,145.39, upon formal approval from the state. Ayes: Sterner, Utter, Gruemmer, Mundt Nays: None Motion carried.

Bailey reported the work outlined in the change order for the Bioswale has been completed; and water tower main has been tested and passed. Pavers will require additional chips from the contractor.

Clerk Report: Discuss/Consider October Financial Statements clerk presented the statements reporting the software issue has been fixed by Data Tech; Treas. Richman has reviewed the statements. Member Mundt motioned, seconded by Member Gruemmer, to approve the October financial statements. Ayes: Utter, Sterner, Mundt Gruemmer Nays: None Motion carried

Discuss/Consider Res. 2017-78 Authorizing Longevity pay for all employees employed as of Dec. 1, 2017 as per Personnel Handbook: Clerk provided the current payroll report for hours worked by staff eligible for longevity pay. Treas. Richman had reviewed the formulas as of 11/20/2017 included in the packets. Member Utter motioned, seconded by Member Sterner, to approve the resolution for longevity pay as stated in the employee hand book. Total pay of \$2,254.95. Ayes: Mundt, Gruemmer, Sterner, Utter Nays: None Motion carried.

Discuss/Consider new IT agreement : Clerk provided a memo to council explaining PW Employee Kyle Olderog has worked for the city for two years; he was hired not only as Grade 3 Waste Water operator but also to perform the city's IT work. In the past year he has saved the city close to seven thousand dollars. Most IT hourly rates are \$65-\$85 per hour. Kyle is paid at his WW Grade 3 Operator wage. He has been accumulating comp time hours but that was brought to her attention that is an unfair advantage because others cannot accrue as much comp time. Therefore a proposal was introduced to pay the IT hours at a flat rate, saving the city the overtime rate. Discussion followed with council Member Sterner inquiring that if IT work is done during the day time hours, the employee would be paid his normal rate plus the IT rate, therefore double dipping. Member Mundt inquired if the employee can keep up with all the IT demands. Chief Randolph and Clerk stated the employee has been stupendous to work with, updating the departments' computers, and when an emergency arises, able to get the department up and running. There is very little down time waiting. Member Utter requested the item be tabled and members of council could consider changes to the proposal at the next meeting.

Dec. 4th 6:00pm clerk reported the first budget and capital planning workshop will be held at city hall. The planning will introduce the needs and wants for the city over the next one year, two year, five year, and ten year budgets. Clerk is requesting January 25 6:00PM be reserved for the Downtown Community meeting. Chris Janson of MSA will be attending, as well as Jim Thompson with IED-downtown assessment team. The clerk hopes this meeting will stir up more interest in a community task force to head the downtown planning. Clerk reported one caveat thrown into the mix is the appearance that I-80 six lane proposal by Iowa DOT from Iowa City to Scott County is not an issue of if but when. Fifth Street and Fourth Streets are in need of repairs and underground infrastructure needs replaced. The clerk pointed out the difficulty to plan any project on Fifth Street if I-80 is under construction; many local travelers will be coming through Durant, and it will remain an emergency detour. Mayor Spengler inquired about funding. Clerk and Engineer Bailey have been communicating with IDOT to find out more information. Clerk stated the farmers and travelers of the overpasses in Cedar County need to be aware there are two overpasses that appear to be planned for removal and not replaced. Reported Layce DeLong stated December 5th, 2017, Cedar County Board of Supervisors will host IDOT about the I-80 project. Any citizens are encouraged to attend. Next council meeting is December 18, 2017 6PM. With no other business before council, meeting was adjourned at 6:34p.m.

Scott Spengler, Mayor

ATTEST:

Deana Cavin, City Operations Officer/Clerk

CITY OF DURANT	CLAIMS LIST 11-27-17	
VENDOR NAME		
ADVANCED BUSINESS SYSTEMS	COPIER MAINT & COPIES 3 MTHS	379.84
ALLBEE BARCLAY, P.C.	LEGAL FEES 9-16-17 TO 10-15-17, 8TH ST,NIGHT OWL	3887.00
ALLIANT ENERGY	SCOTT CO ELECTRIC	132.58
AMERICAN LEGION POST #430	FLAGS-AMERICAN (2) IOWA (2)	140.00
BROCKWAY LAND PLANNING ASSOC	CONSULTING FEES	577.50
CARD CENTER	DEANA-HOTEL,MEALS IMFOA & SW IDRIVE BACKUP	391.36
CDW GOVERNMENT	CITY COMPUTER ANTIVIRUS (17)	527.51
CEDAR COUNTY AUDITOR	ELECTION EXPENSES	1358.67
DR PEPPER/SNAPPLE	POP FOR COMMUNITY CENTER BAR	377.80
DURANT ATHLETIC BOOSTERS	CC DEPOSIT REFUND	250.00
DURANT VOL FIREFIGHTERS INC	FIRE EXTINGUISHER BRACKETS FOR TRUCK	84.93
EFTPS	FED/FICA TAX	9116.31
ERVIN'S	CC-REPAIR ELECTRIC HEATER-REPLACE BREAKER	390.36
GENESIS HEALTH GROUP	FIRE-TADY IMMUNIZATIONS	167.00
GENESIS PSYCHOLOGY ASSOCIATES	PSYCH TEST-GEIGLE	200.00
HAWKINS INC	WA CHEMICALS	175.00
IOWA INTERSTATE RR LTD	NORFOLK DR SIGN/MAINT/ELEC	221.99
IOWA LAW ENFORCEMENT ACADEMY	MMPI RESERVE OFFICER	150.00
IOWA LEAGUE OF CITIES	REGISTRATION FOR OCT IMFOA 2017	125.00
IOWA ONE CALL	ONE CALLS-OCTOBER	28.80
IPERS	IPERS	133.92
IRWIN, LISA	CC DEPOSIT REFUND	250.00
MAGUIRE IRON INC	NEW WATER TOWER PAYMENT 5	60194.01
MEIER, MIKE	REIMBURSE HALLOWEEN SUPPLIES	27.29
MUNICIPAL EMERGENCY SERVICES	FIRE-MISC EQUIPMENT	500.19
PRICE OIL CO INC	FUEL	364.57
RATHJEN, SAMI	CC DEPOSIT REFUND	250.00
RAZO, JOANN	CC DEPOSIT REFUND	250.00
SANDRY FIRE SUPPLY LLC	FIRE-SCBA FLOW & FACEPIECE TESTING	750.75
SHAFFER AUTOMOTIVE INC	16 TAHOE OIL CHANGE & FILTER	48.50
STANARD & ASSOCIATES INC	POLICE-POST TESTS	59.00
STAPLES	OFFICE SUPPLIES	410.98
SWANSON, GLEN	CC DEPOSIT REFUND	100.00
SYNCB/AMAZON	CC-OTTERBOX FOR CELLPHONE, SW-CAMERAS (2)	92.64
TEAMSTERS LOCAL UNION 238	UNION DUES	198.00
TRIPLE B CONSTRUCTION	AGLAND CONVERSION PAYMENT 1	31554.25
TUCKER, DARRYL	REIMBURSE MEALS, LODGING FOR TRAINING	91.54
UNIFORM DEN	POLICE UNIFORMS 801 & 806	208.85
UPS	WA & SW SAMPLE POSTAGE	90.30
WINDSTREAM	TELEPHONES	999.66
PAYROLL		15933.41

TOTAL

131,189.51

FUND TOTALS

GENERAL	27,170.70
ROAD USE TAX	2,325.29
EMPLOYEE BENEFITS	208.85
FIRE DEPARTMENT	1,943.99
WATER	63,396.36
SEWER	36,144.32
TOTAL	131,189.51

OCTOBER 2017 REVENUES

GENERAL	252911.70
COMMUNITY CENTER MEMORIAL	21.00
ROAD USE TAX	15747.24
DURANT LOSST (75% SHARE)	8454.01
SPECIAL LEVY (EMP INS)	30817.35
URBAN RENEWAL FUND (TIF)	242.63
FIRE FUND	2024.61
DEBT SERVICE	146001.41
WATER UTILITY	27371.63
WATER REV BOND SINKING FUND	6765.53
SEWER UTILITY	59204.30
SEWER REV BOND SINKING FUND	30738.58
TOTAL	580299.99