

City of Durant
City Council Meeting Minutes
05/29/2018

Mayor Scott Spengler called the council meeting to order at 6:00p.m. Roll Call of council members: Utter, Quiram, Sterner, Schulz, and Mundt. City staff present: Police Chief Orville Randolph, PW Dir. Jared Semsch, and City Opr. Ofcr/Clerk Deana Cavin. MSA Engineer Kevin Bailey, and Zoning Consultant Mark Brockway were also present.

Consent agenda: Member Sterner motioned, seconded by Member Quiram, to approve the consent agenda, city bills, and minutes from May 14, 2018 meeting.

Ayes: Schulz, Mundt, Sterner, Quiram, Utter Nays: None Motion carried.

Public Input: None

Consider Renewal of Cigarette Permits for Jeff's Market and Casey's: Chief Randolph recommended approval of the renewal of the cigarette permits for each business. Jeff's Market voluntarily performed a training session with the police department after hours for all employees on tobacco and alcohol sales. Jeff's Market meets compliancy. Casey's does ID checks by scanning for age for each product to stay in compliance with the laws. Member Mundt motioned, seconded by Member Schulz, to approve the renewal of the permits for Jeff's Market and Casey's. Ayes: Utter, Quiram, Sterner, Mundt, Schulz Nays: None Motion carried.

Consider approval of Fire Works permit for Durant Chamber of Commerce July 4th Fireworks: Member Sterner motioned, seconded by Member Quiram to approve the Durant Chamber of Commerce Fireworks permit for July 4, 2018 at the DHS Football field. Ayes: Sterner, Quiram, Mundt, Schulz, Utter Nays: None Motion carried.

Discussion about side walk ordinance per Rod Treimer request: no one was present to discuss this topic.

Mark Brockway: Housing Rehabilitation committee met previous to council meeting and reviewed all seven applications. There will need to be some verification of income guidelines and homeowner's insurance for the applicants to meet the requirements. The applicants will also have to sign an agreement with the city for this program. Brockway reported that the council had determined that a person must contribute ten percent of the ten thousand dollars maximum benefit (one thousand dollars by property owner) or ten percent of total cost of project (If project was \$6,500, property owner contributes \$650). The committee identified some hardships with this requirement. There was discussion as to if labor by the property owner would equal the required contribution. Council discussed how that would be governed or enforced. The committee will continue working through the details and communicate with the applicants on their concerns. Down Town Task Force: the group is working on the plan very well, and are excited about the prospects for downtown; Member Mundt asked about the development on the east side of Durant. Brockway reported he spoke with Mike Ingleby's engineer to day-they are finishing up the sub division revised plan. They have acquired an easement from joint property owner, will update legal description, upsized to normal lot sizes in Fourteenth Avenue, and possibly have it to the City next week.

Engineer Report: Discuss/Consider Res. #2018- 26 Approving contract and performance and/or payment bonds for the 7th Street Water Main Replacement project. Kevin Bailey reported he has the signed contracts and the performance bond is being overnigheted from the contractor's insurance company. He is recommending the approval pending receipt, and mayor can then sign the contract. McClintock Trucking and Excavating plan to start June 18th, with substantial completion of July 20, 2018. They plan to work six days a week. Member Quiram motioned, seconded by Member Utter, to approve the contract and performance bonds pending receipt by MSA Professional Services, and by directing the mayor to sign documents once received. Ayes: Quiram, Schulz, Mundt, Sterner, Utter Nays: None Motion carried. The city staff met with Amy Bouska (IDALS) and Lee Wagner (IDNR) to walk through the sponsored projects. MSA provided a punch list of minor issues for the contractor take care of for the pavers and bio swale; Wagner indicated he wanted additional material, equipment and labor in order to fix the Missouri crossing; cut back and shape slopes. This expense is eligible for reimbursement under the grant program. The change orders for this additional work will be provided at the next council meeting. Mayor Spengler inquired about the eight days of extension for the water tower noted by McGuire Iron. Kevin Bailey

explained that McGuire has noted that in case it is needed. They are ahead of schedule so far. Mayor Spengler expressed how pleased he was to see them out working in all kinds of weather and getting it done. He would have no problem if an extension is needed.

Public Works Dept. Consider approval for sensor for solids at WWTF: PW Dir. Jared Semsch explained the sensors would allow the employees to set up alerts as to when the TSS levels rise to where action is needed, that would mean the employees would then press the sludge. Currently, they have to retrieve the sludge, bake it, and run an hour long test, before knowing what the levels are. The new probes would save the staff time, saving the city money on pressing, and labor. Semsch reported it was an oversight with the design of the plant, they wished they had included it from the beginning. Member Mundt motioned, seconded by Member Sterner, to approve the purchase of the sensors at \$2,720. Ayes: Utter, Schulz, Mundt, Quiram, Sterner Nays: None Motion carried.

Consider Approval for 2018 Sealcoat work by LL Pelling over several streets and portions thereof: Clerk explained every year the city normally spends between fifteen thousand to thirty thousand dollars for the seal coating. This year PW Dir. Semsch has added some full streets, and work would be done in fall. The total for all the work is \$20,190.40. Member Sterner inquired about the parts of Fourth Street and Feldhahn Parking lot. Semsch explained those areas will be done in portions at this time. Member Sterner motioned, seconded by Member Utter, to approve \$20,190.40 for L.L. Peeling Co. to perform the described seal coating. Ayes: Sterner, Mundt, Schulz, Utter, Quiram. Nays: None Motion carried.

Community Center: Consider Generator quotes for backup generator at Community Center: City clerk provided additional bids for generator from The Electric Doctor for Generac Diesel and Natural Gas generator: \$19,683.00, and \$18,062.00. General consensus was to hold off and look for grants to help finance a generator. Member Quiram asked for clarification as to why the center needs a generator Clerk explained as an emergency shelter, it has to be able to generate its own power. Durant Municipal Electric has always been very reliable, no one can predict when the power will not be available and the city becomes liable for those people at the shelter. The city will finish the sidewalks as soon as the other equipment is installed.

Police Dept.: Chief Randolph reminded residents to keep their properties mowed and yards maintained; department has been busy with nuisance complaints.

Clerk Report: Consider Res. 2018- 28 Approval of Final Budget Amendment for FY 2018: Member Quiram motioned, seconded by Member Mundt, to approve the Final Budget Amendment for FY 2018. Ayes: Utter, Quiram, Sterner, Mundt, Schulz Nays: None Motion carried.

Mayor/Council Report: Consider options for new council chamber chairs: Clerk provided additional chair selections and pricing for council chambers from Hon. The mesh back chairs would be \$ 216.68 each and cloth would be \$178.20 each with freight paid by Hon. After discussion, it was general consensus to not purchase anything at this time.

At 6:35 p.m. Member Sterner made a motion to enter into closed session under Iowa Code 21.5 (j) To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed. Seconded by Member Mundt. Ayes: Utter, Schulz, Mundt, Sterner Quiram Nays: None Motion carried. Council reconvened into open session at 7:21p.m. No action was taken on the consideration of property purchase at this time. Mayor Spengler and two council members yet to be determined will set future meeting for initial proposal with property owner. With no other business meeting adjourned at 7:24p.m.

Scott Spengler, Mayor

ATTEST: _____
Deana Cavin, City Operations Officer/Clerk

CITY OF DURANT		CLAIMS LIST 5-29-2018	
VENDOR NAME			
ADVANCED BUSINESS SYSTEMS	COPIER MAINTENANCE & COPIES 3 MTHS		397.12
ALLBEE BARCLAY, P.C.	LEGAL FEES 3-19-18 TO 4-10-18		976.00
ALLIANT ENERGY	SCOTT CO ELECTRIC LIFT STATION & ST LIGHTS		134.24
AMERICAN LEGION POST #430	AMERICAN FLAGS (4)		120.00
BROCKWAY LAND PLANNING ASSOC	CONSULTING FEES		1077.50
CENTRAL CITY ELECTRIC	PARKS-3" CLAMPS (2)		2.08
CENTRAL STATES H & W FUNDS	HEALTH & LIFE INSURANCE		12022.40
CITY OF DURANT PETTY CASH	CH-CERTIFIED POSTAGE		6.20
DURANT COLLISION REPAIR INC	2010 AMBULANCE REPAIR		3820.00
EFTPS	FED/FICA TAX		7851.06
GENESIS HEALTH GROUP	FIRE-TADY IMMUNIZATIONS		162.00
HAWKINS	WATER CHEMICALS		367.71
IOWA INTERSTATE RR LTD	NORFOLK DR SIGN/MAINT/ELEC		242.10
IOWA ONE CALL	APRIL ONE CALLS		27.10
IPERS	IPERS		133.92
JENKINSON, CARLA	CC DEPOSIT REFUND		250.00
JOHN DEERE FINANCIAL	SPREADER PARTS AND MOWER BLADES		175.70
KLUESNER CONSTRUCTION INC	STREET SWEEPING		1728.00
LIBERTY INSURANCE AGENCY INC	CH-GENERAL LIABILITY AUDIT		327.00
MAGUIRE IRON INC	NEW WATER TOWER PYMT 9		67022.50
MAINSTAY SYSTEMS INC	SUPPORT FOR VIRTUAL SHIELDWARE		600.00
MAROLF, ANNETTE	CH-LANDSCAPE MAINT & MATERIALS		525.00
MENARDS	MISC SUPPLIES		251.75
MUNICIPAL EMERGENCY SERVICES	FIRE-GLOBE COAT & PANT		2056.00
PEREZMEZA, AMANDA	CC DEPOSIT REFUND		250.00
PRICE OIL CO INC	FUEL		847.43
QC ANALYTICAL SERVICES LLC	SLUDGE TESTING		671.57
SAM'S CLUB MC/SYNCB	CC BAR LIQUOR, CC & CH SUPPLIES		109.86
SANDRY FIRE SUPPLY LLC	NUT LOCK & SPRING VALVE WHEEL		15.50
SMITH, DAWN	CC DEPOSIT REFUND		100.00
STAMP MAN SPECIALITIES	CH-KEY TAGS (185)		204.60
STAPLES	SUPPLIES		106.32
STOREY KENWORTHY/MATT PARROTT	CH- WA BILLS (3850)		791.60
SYNCB/AMAZON	SW-HVAC FILTER & GRIP A STRIP		160.57
TEAMSTERS LOCAL UNION #238	UNION DUES		167.50
TOWN & COUNTRY TIRES	BACKHOE TIRE REPAIR & FIRE TRUCK BATTERIES		555.35
TRIPLE B CONSTRUCTION	BIOSWALE PAYMENT 2		3976.30
UNIFORM DEN	POLICE-UNIFORMS		140.72
UPS	WA & SW SAMPLE POSTAGE		47.84
VISA	CH-POSTAGE, IMFOA MEAL, EMAIL CLIENT		89.60
WEX	FUEL		923.79
WINDSTREAM	TELEPHONES		984.08

PAYROLL	13869.67
TOTAL	124,287.68

FUND TOTALS	
GENERAL	32,090.84
ROAD USE TAX	5,596.60
EMPLOYEE BENEFITS	140.72
FIRE DEPARTMENT	3,382.35
WATER	71,528.72
SEWER	11,548.45
TOTAL	124,287.68