

City of Durant City Council Minutes  
01/08/2018

Meeting was called to order at 6:00P.M. by Mayor Scott Spengler. Members present: Utter, Quiram, Mundt, and Schulz. Member Sterner was absent. City staff present PW Dir. Jared Semsch, City Operations Officer/Clerk Deana Cavin, Police Chief Orville Randolph, and Comm. Ctr. Asst. Dir. Duane Bachus. Also present Kevin Bailey, MSA Engineer, and Mark Brockway, Consultant.

Member Quiram motioned, seconded by Member Utter to approve agenda, city bills and minutes for 12/18/2017 meeting. Ayes: Schulz, Mundt, Quiram, Utter Nays: None Motion carried.

Public Input: None

Discuss/Consider Res. 2018-01 approving City Council Policies and Rules for Council meetings  
Member Mundt motioned, seconded by Member Quiram, to approve resolution. Ayes: Utter, Quiram, Mundt, Schulz Nays: None Motion carried.

Discuss/Consider Res. 2018-02 approving appointment of Mayor Pro Tem: Member Mundt motioned, seconded by Member Quiram, to appoint Brian Utter as Mayor Pro-Tem. Ayes: Quiram, Mundt, Schulz, Utter Nays: None Motion carried.

Discuss/Consider Res. 2018-03 approving appointments of attorney, Police Chief, Treasurer, and City Clerk: Member Utter motioned, seconded by Member Quiram to approve the resolution appointments as follows:

Julie Degen & Gerald Denning	Attorneys	Reappointment 12/31/18
Orville Randolph	Police Chief	Reappointment 12/31/18
Deana Cavin	City Operations Officer/Clerk	Reappointment-contract
Mitch Richman	Treasurer	Reappointment 12/31/18

Ayes: Mundt, Schulz, Quiram, Utter Nays: None Motion carried.

Discuss/Consider Res. 2018-04 naming depositories and establishing maximum deposit amounts:

Member Mundt motioned, seconded by Member Schulz, to approve the resolution depositories as follows:

<u>Depository Name</u>		<u>Maximum Deposit Amount</u>
Liberty Trust and Savings Bank, Durant IA	Checking	\$2,000,000
Liberty Trust and Savings Bank, Durant IA	Money Market	\$3,500,000
Liberty Trust and Savings Bank, Durant IA	Cert. of Deposits	\$600,000
Liberty Trust and Savings Bank, Durant IA	Clearing Account	\$2,500

Ayes: Utter, Schulz, Quiram, Mundt Nays: None Motion carried.

Discuss Res. 2018-05 adopting current allowable reimbursement rate for mileage in cents per mile (54.5):

Member Quiram motioned, seconded by Member Utter, to approve resolution setting the mileage reimbursement rate at the current IRS rate of 54.5 cents per mile. Ayes: Mundt, Utter, Quiram, Schulz

Nays: None Motion carried.

Discuss/Consider Res. 2018-6 approving (residents) appointments of Boards and Committee members:

Member Mundt motioned, seconded by Member Utter, to approve the following appointments:

Julia Hilbert to be appointed to Park Board until 12/31/2022 (Five years): Matt Price, Steve Henderson,

and Dan Alpen to be reappointed to Planning and Zoning Board until 12/31/21 (Four years):

Mark Heuer to be reappointed to the Tree Board of Adjustments until 12/31/20 (Three years):

Bryan Paulsen to be reappointed to Variance Board of Adjustment until 12/31/22 (Five years):

Judy Frisch to be reappointed to Library Board until 12/31/2022 (Five years): Laura Sass to be appointed to Library Board until 12/31/2022 (Five years).

Ayes: Schulz, Utter, Mundt, Quiram Nays: None Motion carried.

Discuss/Consider Res. 2018-7 appointing council members to various board and committees: Member Mundt motioned, seconded by Member Schulz, to approve the following council member appointments:

Administration and Finance Committee: Councilpersons Dianne Quiram & Brian Utter

Streets, Alleys, & Sidewalk Committee: Councilpersons Dan Sterner & Kevin Mundt

Parks & Community Center Committee: Councilpersons Diane Quiram & Kevin Mundt

Public Safety Committee: Councilpersons Brian Utter & Dan Sterner

Public Works Committee: Councilpersons Dave Schulz & Brian Utter

Library Board Liaison: Councilperson Kevin Mundt

Durant Development Corp. Liaison: Councilperson Dave Schulz

Durant Electric Plant Liaison: Councilperson Dave Schulz

Ayes: Quiram, Utter, Mundt, Schulz Nays: None Motion carried.

Discuss/Consider Res. 2018-8 Approval of Fire Department Officers : Member Quiram motioned, seconded by Member Utter to approve the Fire Dept. officers as follows:

Fire Chief Jared Semsch; 1<sup>st</sup> Asst. Kyle Olderog; 2<sup>nd</sup> Asst. Ben Price; 3<sup>rd</sup> Asst. Kevin Johnson; Secretary Todd Frick. Ayes: Schulz, Mundt, Quiram, Utter Nays: None Motion carried.

Mark Brockway: Discuss/Consider Approval of Abatement applicants: Clerk explained Clint McKinley , building a single family home in Durant, Muscatine County; Paper's Construction building two adjoined condos in Durant, Muscatine County; and Paper's Construction rehab/remodeling single family home in Durant, in Cedar County, have all applied. Brockway pointed out that is four new permits since the abatement program was adopted; and all meet the city's criteria and will be sent to the appropriate counties upon council approval. Member Utter motioned, seconded by Member Mundt, to approve the abatement applications submitted for two new condos, new single family home, and remodel of single family home. Ayes: Quiram, Mundt, Schulz, Utter Nays: None Motion carried.

Brockway encouraged everyone to attend the January 25<sup>th</sup> meeting for downtown task force. The city has had six property owners apply for the housing rehabilitation program. Discuss/Consider formal approval for acquisition plat for Mike Ingleby: no information was received for this item.

Community Center: Discuss/Consider approval of Bingo at community center: Asst. CC Dir. Duane Bachus presented the idea of Bingo at the community center; the community center board has discussed bringing this back at first as a trial, and dependent upon interest, offering it once or twice a month. The money raised would go to the community center board's building improvement fund to help with projects at the center. Clerk reported the two year charitable gambling license would cost one hundred fifty dollars; any additional raffles for the city at Bingo may require additional license; Clerk clarified nonprofit groups are still required to get their own gambling license for events at the center-the charitable gambling licenses are unique only the group sponsoring the event. Bachus explained food would be served; recommendation of \$20 for 20-game packets sold. There would be a large need for volunteers to work the Bingo nights; Bachus suggested nonprofit groups could sell the food and desserts for fundraisers; he also suggested high school kids needing community service hours may be able to help out. Member Mundt thought this was a good idea. Member Quiram questioned if this would be year round, Bachus stated there is still discussion if it should be seasonal or year round.

After discussion, Member Quiram motioned, seconded by Member Utter, to approve moving forward with seeking the Bingo license, scheduling the volunteers and dates. Ayes: Mundt, Schulz, Utter, Quiram Nays: None Motion carried.

Police Dept.: Year End report; Chief Randolph corrected badge #815 on report should have been #807. Officer Tucker will attend the GTSB Conference in April; Sgt. Meier will be scheduling CPR & AED training for community center and city hall staff; police dept. will be purchasing three new bullet proof vests if funding is available; Sgt. Meier and Kyle Olderog are working on the integration of Tracs with Shieldware as budgeted. There are some issues with the two software programs communicating and will continue to work out the glitches. Chief Randolph thanked Sgt. Meier and Kyle for their time making the process work. Mayor Spengler stated he would like all three new vests purchased at the same time.

Member Utter motioned, seconded by Member Mundt, to approve the year end police report with noted correction. Ayes: Schulz, Mundt, Utter, Quiram Nays: None Motion carried.

Discuss/Consider weapons expense: Member Mundt motioned, seconded by Member Schulz, to authorize the purchase of a Glock for police department as budgeted. Ayes: Utter, Schulz, Quiram, Mundt Nays: None Motion carried.

Public Works Dept.: Discuss/Consider proposed crop lease for city owned Ag land areas: Council was presented two proposals for farming the acreage east of Feldhahn park recently purchased by the city. Jeff Paulsen and Rick Riessen submitted two hundred thirty seven dollars per acre, and two hundred dollars per acre, respectively. Paulsen farms the adjoining filed to the north. Member Quiram motioned, seconded

by Member Utter, to accept the proposal from Jeff Paulsen. Ayes: Quiram, Mundt, Schulz, Utter Nays: None Motion carried. PW Dir. Semsch will work with Paulsen when it comes time to spread sludge on the acres. Rick Riessen will continue to farm the acres near the wastewater treatment facility.

PW Dir. Semsch reported employees worked Christmas Day on water main break on one hundred block of Sixth Street. There was another water main break on the 26<sup>th</sup> of December on Second Street. Crews remain busy with plowing, and minor repairs to equipment. Member Mundt stated many of his neighbors passed along a “thank you” for the crews working on the break Christmas Day, in the extreme cold.

Engineer Report: Pay Application #7 for Maguire Iron, Water Tower: Kevin Bailey reported the water tower crew continues to weld and expected erection of the tower is in the next couple of weeks. MSA recommends payment of the requested pay application. Member Utter motioned, seconded by Member Mundt, to approve pay application #7 in the amount of \$54,426.26. Ayes: Quiram, Schulz, Mundt, Utter Nays: None Motion carried. Kevin reported MSA will take pictures of the tower as it is erected. He, Dir. Semsch, and City Clerk will meet with Iowa Dept. of Transportation on Tuesday to discuss the implications of the planned I-80 lane expansions, and removal of certain overpasses will have on the City with additional traffic. This may hamper efforts for the City to repair and reconstruct 5<sup>th</sup> Street in the future years due to Durant remains an emergency detour for I-80.

Clerk Report: Discuss/Consider December Financial Statements: Member Mundt motioned, seconded by Member Quiram, to approve the December Financial statements. Ayes: Utter, Quiram, Mundt, Schulz. Nays: None Motion carried. Clerk reported all budget worksheets have been distributed to each department and should be returned by January 31<sup>st</sup>.

Mayor/Council Report: Member Utter offered congratulations and big thank you to the Fire Dept. for their one thousand hours of training last year (per the annual report provided in packets). He stated the department is doing a great job and thanked all the firemen for their dedication to the trainings, calls, and meetings; often giving up time with family to meet their responsibilities for the department. Chief Semsch thanked him for the support and reported tonight twelve firemen were attending a training at Walcott Fire Dept. With no other business, meeting was adjourned at 6:47p.m.

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Scott Spengler, Mayor

ATTEST:  
 Deana Cavin, City Operations Officer/Clerk

CITY OF DURANT		CLAIMS LIST 01-08-2018	
VENDOR NAME			
ALEX AIR APPARATUS INC	ANNUAL SRVC EXTRICATION TOOLS		440.00
ALLIANT ENERGY	SCOTT CO ELECTRIC		140.84
ARNOLD MOTOR SUPPLY LLP	ROADS-OIL FILTERS (3)		79.92
BOSCH PEST CONTROL	PEST CONTROL CITY BUILDINGS		100.00
BROCKWAY LAND PLANNING	CONSULTING FEES		1171.25
BUSINESS RADIO SALES INC	POLICE-LAPEL MICROPHONE MEIER		97.07
CENTRAL CITY ELECTRIC INC	CC-WIRE NEW DOOR CLOSER		480.00
CENTRAL STATES H & W FUNDS	HEALTH & LIFE INSURANCE		16906.50
CITY OF DURANT	WATER		1363.09
CRESCENT ELECTRIC SUPPLY CO	CH-LAMPS (4) & POLICE HUBBELL WIRING		72.46
DURANT MUNICIPAL ELECTRIC	ELECTRIC		4958.44
EFTPS	FED/FICA TAX		20502.70

ENVIRONMENTAL RESOURCE ASSOC	WWTP TESTING	281.24
ERVIN, JOYCE	REMAINING BALANCE RETIREMENT CAKE-AL	10.00
GANZER, JOYCE	CC DEPOSIT REFUND	250.00
GENESIS HEALTH GROUP	FIRE-TADY IMMUNIZATIONS	106.00
GIERKE ROBINSON CO INC	DIAPHRAGM PUMP DISCHARGE/SUCTION ASSLY	2097.95
HAWKINS	WA CHEMICALS	397.15
INTERIOR IMAGE	CC-DOWN PYMT FOR NEW ROD & BLINDS	2904.50
IOWA U.S. ROUTE 6 TOURIST ASSOC	2018-19 MEMBERSHIP DUES	250.00
IPERS	IPERS	3919.80
KUNAU IMPLEMENT	SW-MANURE SPREADER	9000.00
LEFF LAW FIRM LLP	LEGAL FEES 8TH STREET	465.50
LIBERTY TRUST & SAVINGS BANK	ACH FEES	51.76
MAGUIRE IRON INC	NEW WA TOWER PYMT 6	184364.44
MIDAMERICAN ENERGY	NATURAL GAS	1473.29
MID-STATES CRIME INFORMATION CTR	2018 ANNUAL DUES	100.00
NEWEGG BUSINESS INC	POL-HDMI KEYSTONE & WALL PLATE	12.98
OMNI SITE	ANNUAL SRVC-LIFT STATIONS (3)	828.00
PAPER'S LUMBER & SUPPLY	MISC SUPPLIES	545.48
POSTMASTER	WA BILLING POSTAGE	224.36
PRAIRIE EVENT SUPPLY	CC-BEIGE FOLDING CHAIRS (52)	981.00
PRICE OIL CO INC	FUEL	465.18
SANDRY FIRE SUPPLY LLC	FIRE-SCBA FLOW TESTING	87.00
SCHULZ, DAVE	REIMBURSE MILEAGE FOR TRAINING	110.74
SHAFFER AUTOMOTIVE INC	POLICE EXPLORER-REPLACE HEADLIGHT	36.50
SJ SMITH CO	SHOP-ACETYLENE & OXYGEN	134.16
SPENGLER SCOTT	REIMBURSE FOR CC SUPPLIES	46.00
STANDARD BEARING CO	LEAF MACHINE-LINK BELT BEARING	692.11
STAPLES	OFFICE SUPPLIES	294.97
TEAMSTERS LOCAL UNION 238	UNION DUES	195.50
TOWN & COUNTRY TIRES	PARKS-TIRE STEM	7.50
TPC	CC SUPPLIES-(2) TABLE COVER	43.55
TREASURER OF IOWA-IA-WH	STATE TAX	2528.00
TREASURER STATE OF IOWA	SALES TAX	2088.00
TRIPLE B CONSTRUCTION	AGLAND PYMT 2	45600.00
UNIFORM DEN	POLICE-SEWING UNIFORM STRIPES & VEST CARRIER	225.37
UTILITY EQUIPMENT CO	WA-TAPPED COUPLER	126.56
VERIZON WIRELESS	WIRELESS INTERNET, CELLPHONE, HOTSPOT	224.41
VISA	MISC SUPPLIES	665.77
WEX BANK	FUEL	1029.45
PAYROLL		30506.90
<b>TOTAL</b>		<b>339,683.39</b>

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**FUND TOTALS**

GENERAL	49,291.71
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ROAD USE TAX	12,819.41
EMPLOYEE BENEFITS	225.37
FIRE DEPARTMENT	1,911.78
CAPITAL PROJECT FUND	465.50
WATER	201,478.66
SEWER	73,490.96
<b>TOTAL</b>	<b>339,683.39</b>

**DECEMBER 2017 REVENUES**

GENERAL	59409.86
FIRE MEMORIAL	190.00
COMMUNITY CENTER MEMORIAL	200.00
ROAD USE TAX	18348.90
DURANT LOSST (75% SHARE)	8686.31
SPECIAL LEVY (EMP INS)	4158.14
URBAN RENEWAL FUND (TIF)	1137.75
FIRE FUND	7236.00
DEBT	21006.35
WATER UTILITY	25390.37
WATER REV BOND SINKING FUND	6765.53
SEWER UTILITY	56795.56
SEWER REV BOND SINKING FUND	30738.58
AGENCY FUND-OVESON WASTE	38.48
<b>TOTAL</b>	<b>240101.83</b>

City of Durant Iowa 2017 Wage Report

DUANE A BACHUS	2,041.00
CORY J BARCLAY	1,644.82
DUSTIN L BROOKS	160.08
DEANA C CAVIN	56,704.21
LARRY A CAVIN	69.19
RYAN M DIGNEY	1,882.50
JOYCE M ERVIN	643.20
MATTHEW FIELDS	488.24
TERRY J GOERDT	13,197.60
MICHAEL J GRUEMMER	1,200.00
KENNY L HORA	1,502.36
TODD C JOHNSON	1,419.58
KATHRYN S KEESE	34,733.23
BRAD A LONGLETT	20,610.89
CAROL J MAROLF	661.16
MICHAEL MEIER	27,431.64
KEVIN W MUNDT	1,200.00
KEVIN NEUMANN	52,674.39
ALLEN K OLDEROG*	80,604.39

KYLE A OLDEROG	59,585.58
HAILEE R POLITO	720.36
DIANE QUIRAM	1,200.00
ORVILLE F RANDOLPH	61,473.59
ANNETTE RICHARDSON	1,386.00
JUSTIN M RICHARDSON	53,451.33
MITCH A RICHMAN	2,400.00
MINDY SCOTT	781.57
JARED SEMSCH	53,945.27
DAWN R SMITH	3,698.84
ELAINE SORGENFREY	1,263.37
SCOTT SPENGLER	2,400.00
DANIEL J STERNER	1,200.00
DARRYL J TUCKER	51,364.08
BRIAN C UTTER	1,200.00
JILL A UTTER	615.01
LINDA J VORWALD	14,037.08
TOTAL EMPLOYEE WAGES	609,590.56

\*Includes payout of accumulated time upon retirement