

City of Durant
City Council Meeting
04/09/2018 6PM

Mayor Scott Spengler called meeting order at 6:00p.m. Roll Call of Members present: Quiram, Sterner, Mundt, and Schulz. Member Utter was absent due to illness. City staff present: Police Chief Orville Randolph, Public Works Director Jared Semsch, City Opr. Ofcr/Clerk Deana Cavin; Zoning Consultant Mark Brockway, and MSA Engineer Kevin Bailey.

Consent agenda: Member Quiram motioned, seconded by Member Sterner to approve the agenda, city bills, and minutes for 03/26/2018 meeting. Ayes: Schulz, Mundt, Sterner, Quiram Nays: None Motion carried. Public Input: None

Consider Durant Five Year Class II Sludge Plan: Grade Three WWTF Operator Kyle Olderog explained the City is required to have a written sludge plan per Iowa Administrative Code 567.67. Because of the changes at the plant with the new improvements, the old plan was no longer relevant. Olderog worked on the written form and thanked PW Dir. Jared Semsch for working with several area farmers who will take the sludge. IDNR has approved the plan and informed Olderog, Durant is way ahead of most communities for compliance. Legal counsel has reviewed the agreement and Olderog has signed agreements from the farmers. Member Sterner inquired if the farmers are bound by the signed agreement for five years.

Olderog responded no, they can opt out by letting Dir. Semsch know. Member Quiram questioned the testing required and paper records, does IDNR check it. Olderog explained by Code every time the sludge leaves the WWTF, it has to be tested, and recorded. The DNR may stop anytime and ask for it, but typically they come every 2-3 years. The farmer also gets a packet of the test results so the farmer knows what is going on the field. Olderog clarified, the city could be fined if the process is not followed. Getting rid of leaves is not an issue, Olderog explained, but sludge is a different product, more hazardous.

Member Sterner motioned, seconded by Member Mundt to approve the Five Year Class II Sludge Plan. Ayes: Quiram, Sterner, Mundt, Schulz Nays: None Motion carried.

Discuss New Phone system for all city offices: Clerk explained monthly bills average \$995 for all phones and lines for all city departments. Upon learning how Cedar County was able to substantially cut costs by going to fiber optics, Kyle Olderog (IT) and clerk discussed the cities options with the county's vendor. The city would have to invest about thirty to forty thousand dollars to get the fiber optics into the city, and there would be added costs to run the fiber to all the departments. (County already had fiber optics capability at their buildings). They met with a Verizon governmental about the option for city to use a voice over system and save about seven thousand dollars a year, with about sixteen hundred dollars initial fees for equipment. The rep will attend the April 23rd meeting to discuss with council and answer questions.

Discuss/Consider Approval of site plan for Shaffer Automotive building addition: council was provided with minutes from the Board of Adjustment and Planning and Zoning Commission meetings held April 4, 2018. Mark Brockway also provided a written summary. MSA Engineer Kevin Bailey explained one issue with site plan concerned sidewalks. Bailey explained the sidewalks must meet A.D.A. compliance with cross slopes at the corners and along property frontage. Bailey explained there should be a one and half percent cross slope all along the sidewalk, even on driveway. Brockway explained Shaffer's plan to hard surface the south portion of property and the west portion where used cars are parked for sale, as required. Brockway explained the variance board granted the following: 1.) Variance for setback of building addition from 40ft. required to 12ft. to match existing building, 2.) reduce green space from ten percent to five percent on west side 3.) Not to require paved drive to existing storage units on rear due to limited use, limited traffic and extent of overall other improvements. Planning and Zoning recommended approval with three years for all hard surface to be completed. Member Mundt motioned, seconded by Member Quiram, to approve the site plan with engineer's concerns about sidewalk noted, based on Board of Adjustment and P & Z recommendations. Ayes: Sterner, Mundt, Quiram, Schulz Nays: None Motion carried. Member Mundt excused himself from meeting to attend School Board meeting at 6:30p.m.

Mark Brockway: Housing Committee will meet Wednesday April 18th at 6pm at City Hall to review applications for housing grant program. Council Members Sterner and Quiram serve on the committee. Discuss/Consider Housing Grant Agreement between City of Durant & ECIA Housing Trust Assoc.: Clerk met with Attorney Degen-Sprague on Friday to review the agreement. Changes were made but as of meeting time, clerk had not received final review notes. Clerk also provided copy of proposed agreement between city and applicant. Brockway and Clerk discussed the requirement of home owner's insurance and paid property taxes. Member Sterner suggested the agreements be tabled until April 23rd meeting.

Engineer Report: Discuss/Consider Amendment #1 for Sponsored Project for additional work required: Kevin Bailey explained this additional work was completed and required by Lee Wagner of IDALS and Amy Bouska of INDR for the low water crossings and Bio swale. The additional costs are covered by the qualified expenses under the grant. Member Sterner motioned, seconded by Member Quiram to approve the additional work/change order in the amount of \$7,942. Ayes: Quiram, Schulz, Sterner Nays: None Motion carried.

Discuss/Consider approval of Services Agreement for 7th Street Water Main Replacement project with MSA Professional Services: the DNR permit has been submitted; bid opening will be held April 23rd at 2pm. Bailey explained if the permit has not been received at that point, they will hold off awarding contract. Member Sterner motioned, seconded by Member Schulz to approve the agreement with MSA for the 7th Street Water Main Replacement project. Ayes: Sterner, Schulz, Quiram Nays: None Motion carried.

Public Works Dept.: Discuss/Consider Resolution 2018-19 to provide notice of hearing on proposed plans, specifications, form of contract and estimate of cost for the 7th Street Water Main Replacement Project, and the taking of bids therefor. Clerk explained this is to formally set public hearing for April 23rd at 6pm. Member Sterner motioned, seconded by Member Quiram to approve Res. 2018-19 setting public hearing as specified. Ayes: Sterner, Schulz, Quiram Nays: None Motion carried.

Discuss/Consider Ord. Amendment 2018-01 1st Reading of Water rate increase effective July 1, 2018: Member Sterner motioned, seconded by Member Schulz to approve the first reading of the ordinance amendment to increase water rates affective July 1, 2018: minimum from \$18.36 to \$18.54 for first one thousand gallons; from \$0.00308 per gallon to \$.00318 per gallon. Ayes: Quiram, Sterner, Schulz Nays: None Motion carried.

Discuss/Consider Ord. Amendment 2018-02 1st Reading of Sewer rate increase effective July 1, 2018: Member Sterner motioned, seconded by Member Quiram, to approve the first reading of ordinance amendment to increase sewer rates affective July 1, 2018: minimum from \$44.65 to \$45.09 for the first one thousand gallons; from \$0.00802 per gallon to \$0.00828 per gallon. Ayes: Schulz, Sterner, Quiram Nays: None Motion carried.

Clerk reported PW Dir. Semsch and Kevin Bailey have made her aware of potential new requirements coming concerning lead water services. Semsch stated when 7th Street water main is done, any homes with lead services will be notified to change out the lead water pipes. He strongly recommends property owners replace the services from curb to the house. The city will replace any lead lines from main to curb stop during the project. During Eighth Street project, about one third of properties had lead service lines and property owners were notified.

Community Center: Clerk reported the Community Center received grant funding from Community Foundation of Cedar County for their improvements of new stainless steel tables, chair rack, new kitchen serving window door, and new three bay sink to replace existing two bay sink. Jared Semsch reported the Fire Department also received grant funding from Community Foundation of Cedar County for radios.

Police Dept.: Chief Randolph provided the monthly police report including approval to spend the G.T.S.B. grant funding for a new PBT and Radar. Member Sterner motioned, seconded by Member Schulz, to approve the police report, a new PBT for \$395, and new radar for \$1913.43. Ayes: Sterner, Schulz, Quiram Nays: None Motion carried.

Clerk Report: Discuss/Consider authorization to replace front door at city hall with new: Clerk explained the existing front door has rust and corrosion issues, and the handle mechanism has been repaired several times. A new door and frame was budgeted. She presented two quotes from American Industrial Door;

Aluminum door and frame, \$10,029.60 and a metal door (comparable to existing) \$4,651.79. Member Sterner motioned, seconded by Member Schulz, to approve bid for \$4651.79 for new door. Ayes: Quiram, Schulz, Sterner Nays: None Motion carried.

Mayor/Council Report: Discuss/Consider amending Chapter 8 Salaries of Municipal Officers for wage increase: clerk explained the increase for council and mayor would not take effect until January 2, 2020 per Iowa Code that it must follow regular election. Member Schulz requested clerk to find out what other area cities pay for municipal officers' salaries.

With no other business, meeting was adjourned at 6:53 p.m..

Scott Spengler, Mayor

Attest:

Deana Cavin, City Operations Officer/Clerk

CITY OF DURANT		CLAIMS LIST 04-09-2018	
VENDOR NAME			
ADVOCATE NEWS	CH & WA QUALITY REPORT PUBLISHING		782.64
AIRGAS USA, LLC	CC BAR-3 CANISTERS OF CO2		149.78
ALLIANT ENERGY	SCOTT CO ELECTRIC-LIFT STATION		68.31
AMERICAN LEGION POST #430	REPLACE FLAG PYTHIAN SISTERS PARK		45.00
ARNOLD MOTOR SUPPLY CO	SHOP-TOGGLE SWITCH & WIRE LOOM		16.77
BROCKWAY LAND PLANNING ASSOC	CONSULTING FEES		1250.00
CEDAR COUNTY EXTENSION	PARKS-COMMERCIAL APPLICATOR MANUALS		55.00
CENTRAL STATES H & W FUNDS	HEALTH & LIFE INSURANCE		15028.00
CITY OF DURANT	WATER		1301.94
COVE EQUIPMENT	SPREADER PARTS		111.71
CULLIGAN-QUAD CITIES	DISTILLED WATER		17.95
DUFFE, MONICA	CC DEPOSIT REFUND		250.00
DUPONT PIONEER	CC DEPOSIT REFUND		250.00
DURANT CEMETERY ASSOCIATION	ANNUAL PAYMENT		3000.00
DURANT CHAMBER OF COMMERCE	BRIDAL EXPO REGISTRATION FEES		740.00
DURANT MUNICIPAL ELECTRIC	ELECTRIC		4922.23
EFTPS	FED/FICA TAX		8141.73
FIREFIGHTER ASSN OF MUSCATINE	BURN TRAILER MAINTENANCE		300.00
FRICK, DELMAR	CC DEPOSIT REFUND		100.00
GENESIS OCCUPATIONAL HEALTH	JARED-SUPERVISOR TRAINING		45.00
GRAINGER INC	PARK SUPPLIES		211.44
IDNR	PERMIT APPLICATION 7TH ST WATER MAIN		196.50
IPERS	IPERS		133.92
JAE PROPERTIES INC	TIF REBATE YR 8 PYMT 2		43973.00
JEFF'S MARKET	CC BAR SUPPLIES & LIQUOR		56.16
KIRKWOOD COMMUNITY COLLEGE	WW CONFERENCE-JUSTIN		135.00

LIBERTY TRUST & SAVING BANK	ACH FEES & STOP PAYMENT FEE	73.96
MEDIACOM	POLICE STATIC IP	14.91
MSA PROFESSIONAL SERVICES INC	ENGINEERING FEES	12284.70
OVESON REFUSE & RECYCLING LLC	APRIL 2018 GARBAGE SERVICE & STICKERS	11710.00
PAPER'S LUMBER & SUPPLY	MISC SUPPLIES	146.69
PEEL, JEFF	CREDIT 8TH ST WATERING BLVD	38.63
POLYDYNE INC	SW-POLYMER CLARIFLOC (2)	1161.00
POSTMASTER	WA BILLING POSTAGE	222.04
PRICES HTG & AC	CC-REPLACE BATTERIES THERMOSTAT	72.50
QC ANALYTICAL SERVICES LLC	WW & WA CONFERENCE REGISTRATIONS	600.00
SANDRY FIRE SUPPLY LLC	FIRE-SFS FLOW & SERVICE FEE	92.00
SCHWARZ EXCAVATING INC	WA SHUTOFF REPAIR - 508 4TH STREET	500.00
SCOTT CO LIBRARY SYSTEM	LIBRARY 2ND PYMT 17-18	31795.91
	PARKS-TIRE REPAIRS (2), POL TAHOE-NEW	
SHAFER AUTOMOTIVE	TIRES,MOUNT	633.60
TEAMSTERS LOCAL UNION 238	UNION DUES	167.50
THOMPSON TRUCK & TRAILER INC	PLOW TRUCK-BRACKET ASSEMBLY	394.37
TREASURER STATE OF IOWA	SALES TAX	2210.00
UNIFORM DEN	POLICE UNIFORMS	638.80
USA BLUEBOOK	MISC SUPPLIES	407.18
VERIZON WIRELESS	WIRELESS INTERNET, CELLPHONE, HOTSPOT	224.61
WESTFAIR DRUG	CC SUPPLIES	5.99
WEX BANK	FUEL	964.54
PAYROLL		14795.76
TOTAL		160,436.77

FUND TOTALS		
GENERAL		80,890.69
ROAD USE TAX		4,765.54
EMPLOYEE BENEFITS		638.80
TAX INCREMENT FINANCING		43,973.00
FIRE DEPARTMENT		742.05
CAPITAL PROJECT FUND		9,967.20
WATER		7,379.07
SEWER		12,080.42
TOTAL		160,436.77

MARCH 2018 REVENUES

GENERAL	75878.08
FIRE MEMORIAL	60.00
COMMUNITY CENTER MEMORIAL	100.00
ROAD USE TAX	16315.35
DURANT LOSST (75%) SHARE	14711.01
SPECIAL LEVY (EMP INS)	5824.65
URBAN RENEWAL FUND (TIF)	45845.82

FIRE FUND	7169.00
DEBT SERVICE	37828.62
WATER UTILITY	25283.44
WATER REV BOND SINKING FUND	6765.53
SEWER UTILITY	58054.09
SEWER REV BOND SINKING FUND	30738.58
TOTAL	<hr/> 324574.17